

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 17th December 2021			
1.	Attendees and apologies			
	Present:	Horace Prickett – Chair (Wiltshire Councillor) Jo Trigg (Wiltshire Councillor) Ernie Clark (Wiltshire Councillor) David Vigar (Wiltshire Councillor) Stewart Palmen (Wiltshire Councillor) Daniel Cave (Wiltshire Councillor) Andrew Bryant (Trowbridge Town Council) Roger Evans (North Bradley Parish Council) Mel Jacob (Wiltshire Councillor) Edward Kirk (Wiltshire Councillor) Stephen Carey (Southwick Parish Council) Kirsty Rose – Principal Engineer – Highways Lance Allan (Trowbridge Town Council)		
	Apologies:	Pat Whyte – WC Area Highways Engineer Antonio Piazza (Wiltshire Councillor)		
2.	Notes of last meeting			

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		The notes of the last meeting were agreed at Area Board on the 7 th October.		
3.	Financial Position			
		The budget allocation at the start of this meeting for £7364.07 <u>Allocations made at meeting</u> Newtown Pedestrian Crossing - Additional CATG allocation £5083.50 and TTC £1694.50 Southwick Speed Limit Assessment - CATG £1875, SPC £625 Remaining balance - <u>£405.57</u>		
4.	Top 5 Priority Schemes			
a)	Issue 4824 – Speeding Westbury Road/Woodmarsh, North Bradley	It was agreed at the last meeting that a substantive bid would be made again for this project for funding in the 2021/22 financial year, with a £5000 contribution from CATG. This will be made when the bid process opens. 15/09/2021 KR to submit bid – 2021 deadline is 17 th September	17/12/2021 The bid submitted in Sept 2021 was not successful. It was agreed to roll over the CATG contribution to 22/23 and submit a further bid in next year's round.	To note
b)	Issue 6573 Pedestrian Crossing Relocation, Southwick Road North Bradley.	Plan circulated and discussed at last meeting. Cost estimate of proposal is £111,000. NBPC agreed support of proposal. North Bradley Primary School have been approached to update their travel plan.	17/12/2021 Discussion to be had between TTC and NBPC regarding CIL monies.	NBPC/TTC

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	<p>Funding: £400 CATG: £300 NBPC: £100</p>	<p>KR to determine funding opportunities alongside potential Substantive CATG bid.</p> <p>HP to liaise with school re travel plan. 15/09/2021 KR explained that funding opportunities other than TAOSJ or substantive bid do not appear to be forthcoming. The group discussed CIL monies available to TTC following boundary changes. NBPC to contact TTC to discuss potential for contribution from CIL.</p> <p>School have begun updating travel plan.</p>	<p>School to update travel plan.</p>
c)	<p>16-19-13 Newton Trowbridge</p> <p>20/21 Funding: £2,500 CATG: £1,667 TTC: £833</p> <p>21/22 Funding: £12,000 CATG: £9,000 TTC: £3,000</p>	<p><u>20mph Assessment</u> The traffic surveys have been undertaken and results received. The 20mph assessment is to be finalised but awaiting a response from Department for Transport regarding a signing query.</p> <p><u>Pedestrian Crossing</u> The primary school have updated their travel plan and applied via TAOSJ for the changes to the crossing on Newtown however funding is not available this financial year. CATG and TTC agreed to fund Atkins design work. .</p> <p>15/09/2021 KR explained that the DfT had responded stating that the use of the signing arrangement with flashing lights for an advisory 20mph limit cannot be used on Newtown due to the formal crossing.</p>	<p>17/12/2021 <u>20mph assessment</u> Outcome of report discussed. Decision regarding implementation on hold.</p> <p><u>Pedestrian Crossing</u> Atkins have provided a brief response with a proposed fee of £18,778 for the detailed design work. This requires an additional allocation of £6778 to proceed. It was agreed that this would be allocated subject to a further contribution from TTC. Additional CATG allocation £5083.50 and TTC £1694.50</p>

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		<p>A 20mph limit cannot include Newtown due to its road category in accordance with Wiltshire Council policy. Cllr Palmen to contact Cllr McClelland to discuss policy.</p> <p>Atkins have been given a brief for the pedestrian crossing design</p>		
d)	Broadmead estate, Trowbridge	<p>Request: Updated – plan showing proposed locations provided with note tracker following site visit with KR and JT.</p> <p>It is estimated that the cost of dropped kerbs at each location will total £15,000.</p> <p>15/09/2021 CATG agreed to fund 3 sites with a contribution from Trowbridge TC. CATG allocation £3015, TTC £1485 (tbc). Total £4500. To move to top priority schemes.</p>	<p>17/12/2021 Locations agreed with Cllr Trigg and works pack being prepared.</p> <p>TTC contribution confirmed.</p>	KR
e)	Langford Road, Trowbridge	<p>Request: Dropped kerbs outside of garages</p> <p>Location is suitable for dropped kerb installation. Cost estimate approx. £1500.</p> <p>15/09/2021 CATG agreed to fund with a 33% contribution from TTC. CATG allocation £1005, TTC £495 (tbc) Total £1500. To move to top priority schemes.</p>	<p>17/12/2021 Works pack being prepared.</p> <p>TTC contribution confirmed.</p>	KR

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5.	Other Priority schemes			
a)	16-20-4 The Halve, Trowbridge – mini roundabout redesign	<p>The group discussed options for consideration including raising the roundabout, restoring a T-junction and the inclusion of the St Thomas Road roundabout in the review.</p> <p>An updated briefing note outlining the options for discussion was previously circulated and discussed with residents. Residents unhappy with options put forward.</p> <p>KR to review changes to parking that may provide a calming effect.</p> <p>KR to arrange for Sustainable Transport rep to attend CATG to discuss vehicle routing throughout the town</p> <p>15/09/2021 KR explained the potential waiting restrictions changes as discussed with Network Management. Parking would only be feasible on the north side of The Halve where it is currently allowed at evenings/weekends. This parking should be limited timed bays to discourage all day town centre parking.</p> <p>KR to prepare plan for residents to consider.</p>	<p>17/12/2021 KR to provide plan outlining potential parking changes to Stewart Palmen.</p>	KR

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b)	<p>16-20-06 Blackball Bridge, West Ashton Road – Request for pedestrian crossing</p> <p>Funding: £600 CATG: £450 TTC: £150</p>	<p>Pedestrian survey commissioned for September 2021.</p> <p>The developer of Ashton Park is to be approached by Highways DC to reconsider their current highway improvement plans to provide a signal crossing at this location rather than near Broadcloth Lane East.</p> <p>15/09/2021 Pedestrian survey to be undertaken and provided to Highways DC as well as CATG</p>	<p>17/12/2021 Survey results received. Pedestrian assessment report being prepared.</p>	KR
c)	<p>16-20-09 – Reduction of speed limit, Cockhill, Trowbridge</p> <p>Funding: £2500 CATG: £1875 TTC: £625</p>	<p>Atkins have been commissioned to undertake a speed limit review.</p> <p>15/09/2021 Await outcome of speed limit review.</p>	<p>17/12/2021 Data collection complete. Awaiting report from Atkins. Likely early 2022.</p>	To note.
d)	<p>Innox Rd, Trowbridge – Request for 20mph Speed Restriction</p>	<p>Request:20mph speed limit on Innox Road</p> <p>15/09/2021 Assessment being undertaken by Atkins</p>	<p>17/12/2021 Data collection complete. Awaiting report from Atkins. Likely early 2022.</p>	To note

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<p>e)</p>	<p>Silver Street Lane, Trowbridge – Request for 20mph Speed Restriction and Improved Crossing Points.</p> <p>CATG allocation - £1667 TC contribution - £833 Total £2500</p>	<p>Request: 20mph zone for the area. Signs required at both ends of Silver Street Lane J Frome Rd and J Bradley Rd. (Links to the north are already into a 20mph zone).</p> <p>Improved crossing opportunities at Frome Road junction, junction of Balmoral Road & Hazel Grove, junction with Kingsdown Road, junction with Silver Birch Grove and Sandringham Road, junction with Willow Grove.</p> <p>15/09/2021 Assessment being undertaken by Atkins</p> <p>Residents' comments to be provided to KR by Cllr Vigar</p>	<p>17/12/2021 Data collection complete. Awaiting report from Atkins. Likely early 2022.</p> <p>Residents' comments have been provided to Atkins for input into report process.</p>	<p>To note</p>
<p>f)</p>	<p>St Thomas Road, Trowbridge – Request for 20mph Speed Restriction</p> <p>CATG allocation - £1667 TC contribution - £833 Total £2500</p>	<p>Request: 20mph zone for the area including The Down and south of Islington/The Down and north of Hilperton Road. Signs required at Wyke Road J Withy Close, The Down J Canal Road, Delamere Road J Islington, St Thomas Rd J The Halve, Stancomb Avenue J Hilperton Rd, Springfield Park J Hilperton Rd and Victoria Road J Hilperton Rd.</p> <p>15/09/2021 Assessment being undertaken by Atkins</p>	<p>17/12/2021 Data collection complete. Awaiting report from Atkins. Likely early 2022.</p>	<p>To note</p>

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g)	<p>Broadmead Estate, Trowbridge – Request for 20mph Speed Restriction. CATG allocation - £1667 TC contribution - £833 Total £2500</p>	<p>Request: Review and then installation of 20mph signs. 4 sets of signs required: Chilmark Road J Westwood Rd, Broadmead J Westwood Rd, Brook Rd J Cockhill and Brook Road J Wingfield Rd. Some of the existing signage is in contravention of regulations and requires replacement anyway; Junction of Chilmark Road and Westwood Road and Junction of Broadmead and Westwood Road. Signs at Junction of Wingfield Road change from 30mph to 20mph.</p> <p>15/09/2021 Assessment being undertaken by Atkins</p>	<p>17/12/2021 Data collection complete. Awaiting report from Atkins. Likely early 2022.</p>	To note
h)	<p>The Croft/Carlton Row – Replacement and additional bollards</p>	<p>Request: Replacement of damaged verge markers and additional markers.</p> <p>Damage to verges caused by large vehicles overrunning verges. KR & AB met with residents on site.</p> <p>Verge repair and replacement of kerbs to full height can be undertaken with consideration to be given to the provision of trees and/or bollards. However, parking on the outside of the bends, opposite the verges, is frequent and officers feel this is a key factor in causing the overrun. Double yellow lines to prevent parking on the bends are required before any verge repairs etc can take place.</p> <p>15/09/2021 KR to provide plan showing extent of proposed restrictions and kerbing works.</p>	<p>17/12/2021 Group discussed the provision of verge markers as an alternative to verge, kerb and parking changes previously put forward. KR agreed this would be possible and was discussed with residents during the previous site meeting.</p> <p>KR to prepare plan and cost estimate for consideration.</p>	KR

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i)	16-21-7 Speed reduction measures, Phillips Way and Westbury Road, North Bradley.	<p>Request: Permanent traffic calming measures, road narrowing, roundabouts etc, landscaping on roundabout at Phillips Way to encourage reduced speed when approaching, removal of 40 mile an hour sign when approaching roundabout to reduce those that speed up when the sign comes into sight.</p> <p>PC comments: The Parish Council fully supports this resident's request. The increase in traffic, particularly lorries has increased noise levels in the village and the risk of accidents. Traffic calming measures for Southwick Road, Westbury Road and Woodmarsh are urgently sought.</p> <p>15/09/2021 KR to discuss measures with parish council representative and review options</p>	<p>17/12/2021 KR has provided NBPC with standard details for gateways and ballpark costs for their consideration.</p> <p>The 40mph sign cannot be removed as this would make the speed limit unenforceable.</p>	NBPC
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j)	16-21-9 Goose Street, Southwick	<p>Request: The Parish Council is concerned at the dangers involved in crossing Goose Street from Blind Lane/Poles Hole Farm to Brokers Wood Road. There is an existing grass path (shown at point A on the attached plan) which is very wide and popular but dangerous. Crossing from this point pedestrians cannot see the oncoming traffic.</p> <p>In order to address this the Council proposes a new footpath (shown at point C on the attached plan). This route will give maximum view of traffic when crossing, enable safer access to Brokers Wood Road, is away from the road for most of its length and upgrades the existing crossing point to the Right of Way.</p> <p>Site meeting held. KR to prepare plan and cost estimate for footway provision.</p> <p>15/09/2021 KR to prepare plan and cost estimate</p>	<p>17/12/2021 KR to prepare plan and cost estimate for CATG/PC.</p>	
k)	Manor Road, Trowbridge	<p>Request: Verges being used for parking causing mud and rutting. Request for grasscrete.</p> <p>15/09/2021 KR and PW to visit site to review options.</p>	<p>17/12/2021 Site meeting held. PW has arranged some verge repairs to deal with worst damage.</p> <p>Cllr Trigg to discuss verges with residents re: desire to keep grass or make changes.</p>	JT

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l)	Ayrton Close, Trowbridge	<p>Request: White bar marking across access.</p> <p>Site visit undertaken. White bar marking is appropriate and can be progressed subject to funding agreement.</p> <p>15/09/2021 This location is suitable for a white bar marking. KR to inform resident to agree funding prior to adding to ad-hoc lining works</p>	<p>17/12/2021 No further action for CATG. To be removed from list.</p>	
m)	Dropped kerbs – Annual Programme	<p>15/09/2021 Cllrs discussed setting aside funding specifically for dropped kerb requests as there are many areas that need improvement. This is to be discussed at area board with the CATG provisionally ringfencing £12,000 for this. This decision must be ratified at Area Board. Town and Parish Councils will be required to contribute to dropped kerbs in their areas.</p>	<p>17/12/2021 Funding decision was included at area board. No concerns raised at this CATG meeting.</p>	
<p>6. New Issues</p>				
a)	<p>16-21-18 Frome Road, Southwick</p> <p>Request for speed limit assessment</p>	<p>The Parish Council is concerned at the volume and speed of traffic along Frome Road. The PC requests a speed limit assessment is undertaken on Frome Road</p> <p>The Parish Council has resolved to submit this request and is aware that match funding will be required if the request is approved</p>	<p>17/12/2021 It was agreed to fund a speed limit assessment from the county boundary to 30mph at Trowbridge. CATG £1875, SPC £625</p>	

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b)	16-21-19 Boundary Walk, Trowbridge Request for name plates	Following a request from residents to review the need of additional nameplates on Boundary Walk I would propose one additional sign to point visitors to the front doors of 27-34 Boundary Walk. The Town Council supports this project to go to CATG.	17/12/2021 KR to prepare proposal and cost estimate. Resident would like formal request letter for positioning of sign.	KR
c)	16-21-20 Westfield Close, Trowbridge Request for road markings	Westfield Close has several areas for parking but no parking bays are marked. Space is therefore seldom maximised and there are issues with poor parking blocking in residents at key times of the day. It is an area where several comments from different residents about lack of parking but often it is exacerbated by poor use of space available. Have ringed the Wiltshire Council owned bays in orange. Have requested that Selwood also explore the same option for the land owned by themselves (indicated by arrow) (see attachment). The Town Council supports this request to go forward to CATG	17/12/2021 KR to prepare plan and estimate.	KR
d)	16-21-21 Manor Road, Trowbridge Request for bus shelter nr Manor Close	Many of the bus stops on Studley have no shelter. This bus stop, beside Manor Close is used by residents of Manor Court - sheltered housing for the older generation. I am raising this on behalf of one of them. But we should also be making it easier/better to access public transport for all. Part of that is not standing in the pouring rain without cover. There is space to put a shelter here - it would be on Selwood land and they have indicated that happy with this. The Town Council supports this request to go forward to CATG.	17/12/2021 TTC to consider funding the shelter.	

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e)	16-21-22 Chilmark Road, Trowbridge Request for bus stop markings	No bus stop markings on the road. This can mean cars parking and making it more difficult for buses to stop in correct place. It is also an issue for many bus stops in the area including Wingfield Rd (beyond Hungerford Drive). Markings on the road make it clear for road traffic that they need to allow space - some of the bus stops are not easy to spot as a driver. We should be prioritising public transport The Town Council supports this request to go forward to CATG	17/12/2021 KR to check road surface to ensure markings will adhere. Plan and cost estimate required.	
f)	16-21-23 Aldeburgh Place, Trowbridge Request for barrier change	The footpath from Regents Place to Aldeburgh Place has been raised by residents as being used by motorbikes as a cut through. The barrier at Aldeburgh Place end does not make riding through at speed difficult - could this be looked at to see if situation could be improved. Potential barrier placement while ensuring that it does not make access more difficult for those using mobility scooters or wheelchairs. Could planting/or concrete planters be used?	17/12/2021 The footpath is not part of the adopted highway but does facilitate footpath TROW75 as part of the RoW network. This issue will be passed to the RoW team.	
g)	16-21-24 Westcroft Street, Trowbridge Footway improvements	Westcroft St pavement has a bad slope to it which forces people into the road. Reprofile the pavement to give a more horizontal surface.	17/12/2021 The footway is sloping as a result of the number of dropped kerb driveway accesses. No further action for CATG. General maintenance of the footway surface is on the list held by the area office.	

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h)	<p>16-21-25 Leap Gate, Trowbridge</p> <p>Enhanced signing of speed limit</p>	<p>Transition from 40 mph limit to 30 mph limit – vehicles not slowing down as enter 30mph. There is busy crossing for pedestrians just after the transition point so this is dangerous area as used by children and adults.</p> <p>Larger more visible 30 mph signs – also relocated to be more visible. Regular maintenance of trees to prevent obscuring signs. Painted roundels or hatching on road to show transition into 30 mph zone as indicated in photo (attached).</p>	<p>17/12/2021</p> <p>KR to prepare plan and cost estimate for enhancements to the change of speed limit</p>	KR
i)	<p>16-21-26 Hilperton Road, Trowbridge</p> <p>Request for crossing nr Victoria Road.</p>	<p>30 mph area–but it is a difficult road to crossing as main road into Trowbridge. Traffic often speeding including large vehicles. Residents find it difficult to cross due to lack of crossing and speeding vehicles.</p> <p>Crossing put in near end of Victoria Road to enable pedestrians to cross the road. This would also enable cyclist to cross over to access cycle paths that connect through Halfway Close.</p>	<p>17/12/2021</p> <p>Cllrs Jacob and Kirk to undertake site observations and adhoc pedestrian counts prior to decision being made to fund pedestrian crossing survey.</p>	MJ/EK
7.	Other items			
a)	Holbrook Lane, Trowbridge	Cllr Bryant would like to be included in any further meetings re Taking Action on School Journeys and provided with a copy of the report when complete	KR to pass this on to TAOSJ colleagues	KR

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b)	Changes to Highway Code – Horses	It was brought to the groups attention that changes to the highway code will come into force stating that drivers must not exceed 10mph when passing horses and should leave a 2m gap. HP and RE suggested additional horse warning signs are likely to be required.		
8.	Date of Next Meeting: tbc			

Trowbridge Community Area Transport Group

Report author- Kirsty Rose, Principal Engineer

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Trowbridge Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Trowbridge Area Board will have a remaining Highways funding balance of £405.57

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

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5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications